

Friends of the Forest Preserve District of DuPage County
Finance Committee Schedule

Week of July 14
Finance Committee Meeting
July 15, 2025, 6:30 p.m.
Forest Preserve District of DuPage County Headquarters, Board Room

The Friends of the Forest Preserve District of DuPage County finance committee will conduct its meeting in person at the Danada headquarters building, located at 3S580 Naperville Road in Wheaton.

Call Meeting to Order – *Ashley Guest, Treasurer*

Roll Call – *Joe Sucheki, Secretary*

Public Comments – *Ashley Guest, Treasurer*

New Business – *Ashley Guest, Treasurer*

Updating Financial Policies and Procedures
2026 Budgeting Plan
Finance and Board Reports

Old Business – *Ashley Guest, Treasurer*

Adjournment – *Ashley Guest, Treasurer*

Friends of the Forest Preserve District of DuPage County

Friends of the Forest Preserve District of DuPage County Finance Committee Meeting Minutes July 15, 2025

The Finance Committee of The Friends of the Forest Preserve District of DuPage County met at the District Headquarters at 35580 Naperville Road, Wheaton, on July 15, 2025.

Call to Order

Chair Ashley Guest called the meeting to order at 6:44 p.m.

Roll Call:

Secretary Joe Suchecki called the roll. In attendance were: Ashley Guest, Tom Murphy, Joe Suchecki, Jeannette Wells, and Tom Williams. Staff present was Jeannine Kannegiesser.

A quorum of the Finance Committee members was present.

Chair's Welcome

Chair Guest welcomed the Committee and outlined the agenda for the meeting.

Public Comment: None

Old Business

The Chair asked Ms. Kannegiesser to update the committee on revisions to the Friends Financial Policy and Procedures. Ms. Kannegiesser indicated that proposed revisions to the document were prepared, and a revised draft was sent to Finance Committee members for review with the meeting announcement.

Ms. Kannegiesser asked the committee for any comments on the revisions. Mr. Suchecki indicated that additional revisions are needed to align the financial procedures with requirements in the MOU and Bylaws as well as to align the document with formatting changes adopted for policies approved last year. There was some additional discussion on thresholds for approving disbursements, the need to address electronic transfers, and delineation of reporting requirements. Committee members generally agreed with the proposed revisions but believed that another draft of the policy was needed.

Ms. Kannegiesser indicated that the committee comments and suggestions would be incorporated into a revised draft. The plan will be to prepare another draft for Finance Committee review prior to the September Board meeting with the intent of bringing a final draft of the Financial Policies and Procedures to the Board for approval at the September Meeting.

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On another matter, the committee discussed the financial reporting information in the Financial Dashboard comparing year-to-date actual versus annual budget that was brought up by Mr. Stang at the May Board meeting. Staff found that it may be difficult to change the format of the report to address this issue. Ms. Kannegiesser will follow up with Mr. Stang on the matter.

New Business

Ms. Guest recognized Ms. Kannegiesser, who talked about the need to start the 2026 Friends budget process. Ms. Kannegiesser indicated that she will begin drafting a proposed 2025 plan and budget. The schedule for the plan and budget process includes a draft budget in September, and approval of the 2026 budget at the Friends annual meeting in November.

Ms. Guest asked if there was any other new business.

There being no other business before the Committee Chair Guest adjourned the meeting at 7:14 pm.